

~~SECRET~~  
Classification

Approved For Release 2006/11/13 : CIA-RDP75-00399R000100140181-2

PREPARE IN DUPLICATE

DD5/01R/155 - 54

1. TITLE OF REPORT (If a fill-in report include Form No.)

2. TYPE OF REPORT	<input type="checkbox"/> STATISTICAL
	<input type="checkbox"/> NARRATIVE
	<input checked="" type="checkbox"/> MACHINE-NAME LISTING

Internal Training Statistical Report by Office

3. FUNCTIONAL AREA

<input type="checkbox"/> PERSONNEL	<input checked="" type="checkbox"/> TRAINING
<input type="checkbox"/> LOGISTICS	<input type="checkbox"/> SECURITY
<input type="checkbox"/> MEDICAL	<input type="checkbox"/> FINANCE

ADMIN. GENERAL  
OTHER (specify)

4. NO. OF COPIES PREPARED

1

5. FREQUENCY (weekly, monthly, quarterly, etc.)

Canceled 25 Aug 70

6. DISTRIBUTION (No. of components not number of copies)

1

7. FORMAT (memorandum, form computer print-out, etc)

Computer print-out

8. ADP PROCESSING

<input checked="" type="checkbox"/> YES
<input type="checkbox"/> NO

IF YES GIVE ADP PROCESSING NO.  
612A

9. DIRECTIVE AUTHORITY REQUIRING REPORT

HR

25X1

10. PREPARING COMPONENT (Include lowest level contributing information to report)

OCS  
OTR/ISS/AIR

11. FEEDER REPORTS (State total number and identify by Title, Form No., or nomenclature. Attach separate sheet if necessary.)  
None  
(Form 136,  
Form 1961)

## 12. COST FACTORS

### A. MANUAL PREPARATION AND REVIEW COSTS

GRADE	HOURLY RATE	X	HOURS PER REPORT	=	COST PER REPORT	X	TIMES PREPARED	=	COST PER YEAR
Same as 601A									

### B. COSTS OF COMPUTER PRODUCED REPORTS

55 pages x 5¢ per page =					\$2.75
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TOTAL COSTS PER YEAR

\$2.75

13. COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (In addition to directive or authority cited in item 9). IF KNOWN, INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT.

## 14. FUTURE GOALS

GOAL PROPOSED BY COMPONENT FOR THIS REPORT

☐ RETAIN AS IS

☐ OTHER (explain)

☐ CHANGE

☒ DISCONTINUE

ESTIMATED SAVINGS

MAN-HOURS

DOLLARS

0

\$2.75 STAT

16. DATE OF INVENTORY

9 OCT 1970

17. NAME AND TITLE OF PERSON FURNISHING INFORMATION

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18. EXTENSION

25X1

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